

# Michigan Historical Museum Docent Guild Board Meeting

Minutes of Thursday, November 7, 2007

**Members present:** Ron Nelson, Lois Heal, Marilyn Rye, Kay Olson, Lois Baumer, Roland C. Andersen, Nancy Muhlbach, Chuck Seeley, Jean La Rosa, Shirley Rowland, Alice Throop, Fred Junger. Staff: Dave Bridgens

Meeting was called to Order by President Lois Baumer at 9:30 a.m.

Minutes of October 11, 2007 were presented by Fred Junger. Correction of spelling of Alice Throop's name was made in minutes. Andy Andersen moved acceptance, Chuck Seeley seconded. Minutes accepted.

Treasurer's report was presented by Ron Nelson with a mention of additional donations that were made to the October program. Shirley Rowland moved acceptance of report, Seconded by Nancy Muhlbach. Report accepted.

**President's Report:** Lois Baumer said Tom Truscott was recognized for his service as a docent at a nice ceremony. Tom, in his acceptance, stated that the award was actually for all docents.

Report on progress of the Anniversary Committee. Mailings were and are being sent to 1. all docents, 2. all past guild presidents, and 3. dignitaries. A PowerPoint Presentation is being prepared for use during the program. The Program for the evening was discussed.

It was discussed that a letter of thanks should be sent to the Archives for their invaluable assistance in preparation for the anniversary celebration.

The June picnic will be the conclusion of the anniversary celebration.

Our usual March training session will be expanded to a symposium for all Michigan museums this year. April 19 is the tentative date.

**Vice President's Report:** Kay Olson discussed the displays for the December 5<sup>th</sup> event. The Recognition committee will meet Nov. 26<sup>th</sup> to prepare displays.

Still looking for a Vice Presidential candidate for this fall.

**Archives Report:** Alice Throop states she is still missing the annual report from one committee and it needs to be turned in. Filings are all up to date.

**By-Laws Report:** Roland Andersen found paperwork to show that Membership Committee language was approved June 8, 2005 and will be added to document. He talked about a process to keep by-laws current. He passed around list of committee descriptions and asked chairs to check for accuracy. (Copy of document attached to minutes). [By-Laws Change](#)

**Education Report:** Lois Heal reports entertainment is all set for December dinner. In February Dean Anderson is scheduled and the June picnic will possibly be at Meridian Village.

**Day Chair Report:** Shirley Rowland has a new day Chair for Tuesday mornings, Marilyn Walsh. Still need Day Chairs for Fridays and Sundays. Next Day Chair meetings are Jan. 8, March 18 and May 13.

**Hospitality Report:** Jean LaRosa has the caterer all set for December dinner.

**Membership/Office Manager Report:** Charles Foster was not present but a new list is being prepared.

**Newsletter Report:** Nancy Muhlbach will feature Anniversary and recognitions in next Decenteer.

**Public Relations Report:** none

**Interview/Recruiting Report:** Chuck Seeley says our new trainees have had their second class. The 15 members of the class are doing well.

**Special Events Report:** Marilyn Rye is scheduling a bus trip for the spring. The cake is arranged for the December Dinner

**Educational Development Report:** Linda Nelson had nothing to report.

**Director's/Staff Reports:** Dave Bridgens reports the 5<sup>th</sup> floor repairs will now probably take a year.

**Shift Reports/Docent's Comments:** none

**Old Business:** Lois asked board members to bring ideas for the Speakers Committee to the January meeting.

**New Business:** none

**Discussion:** none

**Adjournment:** Moved by Ron Nelson and seconded by Nancy Muhlbach. Meeting adjourned at 10:45.

Respectfully submitted:

Fred Junger, Secretary