

Michigan Historical Museum Docent Guild Board Meeting

Minutes of Thursday, January 9, 2008

Members present: Marilyn Rye, Kay Olson, Lois Baumer, Nancy Muhlbach, Chuck Seeley, Jean La Rosa, Alice Throop, Fred Junger. Staff: Tami Averill

Meeting was called to Order by President Lois Baumer at 9:30 a.m.

Treasurer's report was presented by Lois Baumer with a mention of approximately \$200.00 gained from December Dinner, it was also noted that there may still be some outstanding expenses. Nancy Muhlbach moved acceptance of report, Seconded by Kay Olson. Report accepted.

Minutes of November 7, 2007 were presented by Fred Junger. Chuck Seeley moved acceptance of the minutes. Kay Olson seconded. Minutes accepted.

President's Report: Lois Baumer stated that Michigan History Magazine was going to do an article on our 20th Anniversary Dinner for an upcoming issue and representatives would attend the end of our meeting to gather information for the article. There was a brief discussion of material that might be included.

Lois thanked the committee for their work on the 20th Anniversary Dinner. There was discussion of the dinner. It was suggested that a vegetarian option could be at future events. We now have an up to date mailing list for former docents. Gladys Wilson was recognized for the displays that were made for the dinner. They were outstanding. The cheese and cracker gathering prior to the presentations was very successful.

The symposium scheduled for April 19 has been postponed until next fall. It was moved by Fred Junger and seconded by Kay Olson that April 19, 2008 be scheduled as Docent Education Day. Speakers will be announced and part of the day will devoted to having docents present to their colleagues

Vice President's Report: Kay Olson noted that the CD from the 20th Anniversary should be ready for the archives and would be given to Alice Throop. The Recognition Committee will be inactive until the museum staff is able to move out of the Docent Room and display space becomes available again.

There was discussion of creating a new position of Web Master on the Docent Board in the future.

We are in need of candidates to run for vice-president, treasurer, Education committee chair, Docent editor, and P.R. Committee chair for next fall. There was discussion of combining P.R. chair and Docent editor positions.

We may want to revisit term limits for elected officers. There was discussion of formally adopting a new logo for the guild.

Boxes with our name tags have been moved to a shelf in the Docent Room so they will be more accessible.

The Fall Pot Luck will be September 17, 2008 and will welcome new docents.

Archives Report: Alice Throop said that space limitations in the Docent Room makes keeping our records up to date more difficult, but they are up to date.

By-Laws Report: no report

Education Report: no report

Day Chair Report: Gladys Wilson represented Shirley Rowland. Day Chairs met the previous Tuesday. Topics from meeting:

1. Encourage docents to contribute anecdotes etc. to the Docenteer.
2. Look for groups to speak to for recruitment.
3. Development of speaker's committee.
4. Booth for recruitment.
5. Discussion of stations and how it is working with short staffing.
6. A pen is in each name tag box.
7. Requested a posting of upcoming special events to inform docents.

Hospitality Report: Jean LaRosa said comments on 20th Anniversary Dinner were very positive. She will explore possibility of vegetarian option for future events. She will begin planning for April 19th Education day.

Lois Heal has already found decorations for next year's holiday dinner.

Membership/Office Manager Report: no report

Newsletter Report: Nancy Muhlbach reported that the Docenteer will be out at the end of the month and will be an expanded edition to commemorate our 20th Anniversary.

Public Relations Report: no report

Interview/Recruiting Report: Chuck Seeley said there are 12 docents in training. They should be done in February and ready for their on the job training. There are 6 candidates already for the next training session that will begin in April.

Special Events Report: Marilyn Rye said the Spring Trip is scheduled for May 6, 2008. The itinerary will be set soon.

The June picnic will be at the museum because of the 20th Anniversary.

Educational Development Report: no report

Director's/Staff Reports: Tami Averill said Linda Nelson is arranging extended tours and her annual report is on the way.

Education is going to address new curriculum standards for third grade groups.

Statehood Day January 26th. Jo Anne Arasim is coordinating the event.

Shift Reports/Docent's Comments: none

Old Business: none

New Business: none

Discussion: none

Adjournment: Moved by Chuck Seeley, Seconded by Nancy Muhlbach. Motion passed and meeting adjourned at 10:45

Respectfully submitted:

Fred Junger, Secretary